

**COMPLETE SUSPENSION OF
RIGHT-OF-WAY ACQUISITION ACTIVITIES**

Date _____

MEMORANDUM

TO: _____, Manager
Real Estate Office

THRU: _____
Roadway Services or Structural Services Manager,
or Design Office Manager, _____ District

FROM: _____
Project Manager

SUBJECT: Complete Suspension of Right-of-Way Acquisition Activities

Route: _____
Des. No.: _____
P.E. Project No.: _____
R/W Project No.: _____
R/W Code No.: _____
Project Description:

The above referenced project will be undergoing substantial design changes that will result in a right-of-way revision to Parcel Nos.

We hereby request that all right-of-way acquisition activities be suspended until the design changes are finalized.

_____ : _____

Cc: _____, Real Estate Office Property Management Team Leader
_____, Project Coordinator
_____, Reviewer
_____, Designer